

WCFVP CALD Women's Groups Grants 2018 – Grant Guidelines

Background

Research tells us that participating in groups helps women to feel connected and increases their confidence to access information about their rights and support services. This is especially true for women from migrant and refugee backgrounds (CALD¹ women) who often face higher risks of social isolation.

The Whittlesea CALD Communities Family Violence Project Steering Group (WCFVP) is supported by philanthropic Sunshine and Crocodiles Pty in our efforts encouraging migrant and refugee women in the City of Whittlesea to either:

- a. join existing women's groups
- b. form new ones.

A small grants program offering up to \$4,000 per group is available for groups in the City of Whittlesea. This money can be used to either support an existing group to engage and involve more CALD women, or help start a new group for CALD women. New or existing groups must have a regular and consistent attendance over the grant period.

Through these grants we want to invest in supporting groups to promote and advance the engagement of women from CALD backgrounds living in the City of Whittlesea.

This is one element of a range of strategies the WCFVP is taking to reduce the impact of family violence on CALD women in the municipality.

Aim

The Whittlesea CALD Women's Support Group Grant Program aims to provide funding to support women's groups to:

- Increase connections with CALD women who for reasons of language, culture, visa status or recent resettlement may face isolation in our community.
- Empower CALD women through increased knowledge about their rights
- Build capacity of CALD women to support other CALD women to reduce the impacts of family violence.

Groups who received this funding (\$4,000) previously are eligible to apply for a reduced amount (up to \$1500) to further expand their groups.

¹ Culturally and Linguistically Diverse (CALD)

Grant objectives

Provide financial support for women's groups to:

Objective 1. Develop opportunities for groups to expand the participation rates of women from CALD backgrounds in their activities, helping to build opportunities for social connection and inclusion.

Objective 2. Develop opportunities for groups to extend their knowledge and understanding of family violence, women's legal rights and the services available to support them.

Objective 3. Develop trust and co-operation between CALD women, the broader community and the service sector.

Objective 4. Increase the ability and confidence of individual women, groups and organisations to identify violence against women and the support services to assist women.

For previous grant recipients who wish to reapply, grant money should be used to:

1. Build on the successes of their previous grant by increasing or expanding the involvement of CALD women in their group.
2. Provide more opportunities for CALD women to connect, participate and extend their knowledge and understanding of their rights and services available to them.

What will these grants fund?

Funding is available for

- (a) existing women's groups or
- (b) the establishment of new women's groups that seek to include CALD women.

- Previous grant recipients may reapply for a reduced amount (\$1,500).
- Applicants for funding must demonstrate that funds will be used for the benefit of City of Whittlesea residents from migrant and refugee backgrounds. This can include those who are from established as well as newly arrived communities.
- Applications must demonstrate how the grant will increase engagement and build social connections for CALD women.
- Applicants must be incorporated, have an ABN or have their application supported by a suitable auspice (support) organisation that will be responsible for administering and acquitting the project funds.

What these grants can be used for

Funding **can** be used for:

- Venue costs
- Fees for trainers, speakers, artists or facilitators
- Child-care provision
- Group transport
- Promotional material to tell people about the group
- Materials used for activities such as ingredients for cooking, items for craft.
- Lessons e.g. swimming or sewing lessons.
- Auspice fees and/or administration costs combined must make up no more than 10% of the total budget.
- Other reasonable costs by agreement (for example Public Liability Insurance if group dose not meet the Councils grant conditions for this).

What these grants will not fund:

Funding **cannot** be provided:

- to individuals
- for the promotion of religious or political beliefs or activities
- for activities that promote gambling or are held in venues that have pokies machines or other gambling.
- for activities already completed
- for one-off events or 'drop-in' services. (Women's 'Groups' refers to ongoing programs with a consistent, committed membership)
- for supported playgroups
- for purchase of any equipment e.g. computer or sewing machine

Examples of how the grant has been used by women's groups in previous years

Persian Women's group (2013)

The grant helped provide childcare for one term of the Persian Women's Group which enabled the women to attend the group and actively participate in each of the sessions while their children were looked after close by.. This also provided the children with the opportunity to play and socialise, learn English and develop friendships of their own.

Recipe for Success - Whittlesea Community Neighbourhood house (2014)

The grant helped the group to run a women's cooking program with shared lunch every two weeks. Through these gatherings women also learnt about other supports and services in the local community. The funding was used for cooking ingredients, promotion of the group to attract more women and to document the recipes into a cookbook

African Sisterhood Women's group (2016)

The African Sisterhood women's group have used their grant money to learn how to sew as a group. The grant helped pay for sewing classes for the group members, catering food for their gatherings and provide childcare for the children whilst the women were attending the classes. These classes have enabled the women to learn new skills build community through shared activities and have even started a small business selling the clothes that they make.

Grant Terms and Conditions

Each group may only submit one application. All grant recipients are required to sign a deed of grant and:

- Nominate two group members, who must be City of Whittlesea residents, to attend three training days to be held during working hours between February and April 2018
 1. Project information session, including information on establishing and running a group
 2. Grant/submission writing workshop
 3. Identifying and responding to family violence training
- Agree for their group to be provided with two information sessions on family violence and legal rights to be delivered during regular group meeting times
- Agree for their group to participate in one evaluation meeting to discuss the outcomes of the project.
- Submit a final report and financial acquittal at completion of the grant.
- The grant is to be used for the specified purpose approved by the CALD Communities Family Violence Project Steering Group. Any part of the grant funds that are not used in accordance with your approved budget must be repaid to the CALD Communities Family Violence Project Steering Group unless you obtain prior written approval.
- If you wish to change your groups approved budget, purpose of your grant application, or seek an extension of the funding period, you must first obtain written approval from the WCFVP Steering group, through the WCFVP Project Support Worker.
- You must meet any payment conditions and/or reporting requirements, including providing evidence of expenditure (i.e. receipts, invoices).
- If you breach any of these terms and conditions, the CALD Communities Family Violence Project Steering Group can terminate the arrangement at any time and without giving you any prior notice.

Grant schedule

Event	Date	Details
Grant applications received by	1 December 2017 (5pm)	Submit via post or email
Applicants notified of results	January 2018	Notified via email/phone
Funding commences	January / February 2018	
Project information session and establishing a group session	February 2018	1 day training at Whittlesea Community Connections (two participants required)
Grant/submission writing workshop	March 2018	1 day training at Whittlesea Community Connections (two participants required)
Identifying and responding to family violence training	April 2018	1 day training at Whittlesea Community Connections (two participants required))
Family violence information session x2	Sept-Oct 2018 (to be negotiated with each group)	2x1.5 hour sessions held during regular group meetings (whole group)
Evaluation meeting	November 2018	2 hour meeting at Whittlesea Community Connections (group leaders)
Final report/financial acquittal due	February 2019	Submit via post or email

How will funding decisions be made?

A panel of members from the WCFVP Steering Group will assess the applications. For an application to be considered it must:

- meet the grant objectives as stated above
- be primarily for the benefit of City of Whittlesea residents
- demonstrate value for money – have a realistic budget that shows *how many* CALD women will benefit and *how* they will benefit.

How to apply:

Application forms can be downloaded from www.whittleseacommunityconnections.org.au or by calling Emma Antonetti on 9401 6666.

An application form must be completed and signed by an authorised person and (if applicable) by an authorised person of the auspicing agency.

For help or advice

If you need any help with application or advice, please contact Emma Antonetti on 9401 6666, or email eantonetti@whittleseacc.org.au to discuss your application or idea.

How to submit an application

Submit your application by:

Post: WCFVP – Women’s Group Grants
C/o Whittlesea Community Connections
Shop 111 Epping Plaza
Epping, Vic 3076

Email: eantonetti@whittleseacc.org.au

Emailed applications should include a scanned PDF of the declaration page showing the signature of the authorised representative or, if this is not possible, the signed declaration should be posted within five days of the application